

BY-LAWS FOR NEW PORT RICHEY FL. CHAPTER, INC.

ARTICLE I PURPOSE

1. The Purpose of the New Port Richey FL. Chapter, Inc. shall be to promote responsible motorcycling activities for Harley Owners Group members by conducting chapter activities and encouraging participation in other H.O.G. events.
2. Chapter activities and operations shall be conducted in a manner consistent with a family oriented, nonpolitical philosophy.

ARTICLE II SPONSORSHIP

1. The New Port Richey FL. Chapter, Inc. is sponsored by Gulf Coast Harley-Davidson. The decision to sponsor a chapter shall be undertaken solely at the dealer's discretion.
2. Gulf Coast Harley-Davidson, Inc. shall have absolute authority to require that the New Port Richey FL. Chapter Inc. conduct its operations and activities in accordance with the sponsoring dealer's standards. Gulf Coast Harley-Davidson, Inc. shall require the chapter to operate and conduct activities in accordance with the current H.O.G. Chapter Handbook, hereafter referred to as "the Charter", and H.O.G. operating policies.
3. Gulf Coast Harley-Davidson, Inc must approve all activities.

ARTICLE III APPLICATION AND TERMS OF RELATIONSHIP

1. Gulf Coast Harley Davidson, Inc. affiliation with H.O.G. is subject to approval by H.O.G. per requirements as stated in The Chapter Charter application.

ARTICLE IV - NAME AND AFFILIATION

1. Gulf Coast Harley-Davidson, Inc. is the governing body for The New Port Richey FL. Chapter, Inc.
2. The New Port Richey FL. Chapter, Inc. must adhere to the Charter and to H.O.G. operating policies
3. Should H.O.G. determine, in its sole discretion that New Port Richey FL. Chapter, Inc. is not adhering to the Charter, H.O.G. may rescind its recognition of the chapter as a H.O.G. affiliated organization. Gulf Coast Harley-Davidson, inc. may

likewise rescind sponsorship of this chapter at any time, at which time the chapter's H.O.G. affiliation shall also cease.

ARTICLE V - OFFICERS

1. Gulf Coast Harley-Davidson will appoint the Director and the Dealer Representative. All other Primary Officers, as well as all discretionary officers will be elected by the membership, or appointed as needed by the Primary Officers, with the approval of Gulf Coast Harley-Davidson, Inc.
2. Gulf Coast Harley-Davidson Inc. may assume any, or all, officer position(s) including their respective responsibilities and may remove any officer from office at the dealer's sole discretion. Gulf Coast Harley-Davidson Inc. may determine how chapter officers are selected and the length of their terms in office.
3. Gulf Coast Harley-Davidson Inc. has the authority to require the chapter officers to perform to the sponsoring dealer's standards and to assure H.O.G. that the chapter abides by the Charter and the Operating Policies.
4. The duties and responsibilities of the primary chapter officers shall be as follows:
 - A. **Director:** The Director's duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies. The Director shall be accountable for Chapter property as defined by the most current inventory list.
 - B. **Assistant Director:** The Assistant Directors duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies.
 - C. **Treasurer:** The Treasurer's duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies. The Treasurer's report shall include of a summary of Operating Income and Expense.
 - D. **Secretary:** The Secretary's duties are as defined in the current H.O.G. Chapter Handbook, Job Description's and Operating Policies. In addition, the Secretary will send a Nomination form (attachment A) and officer job descriptions as defined in the current H.O.G. Chapter Handbook, to members on or about August 15th of the election year. The Secretary will keep on file a current list of the Chapter property.
5. The duties and responsibilities of the discretionary chapter officers shall be:
 - A. **Activities Officer:** The activities Officer's duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies.
 - B. **Ladies of Harley Officer:** The Ladies of Harley Officer's

Duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies.

- C. Road Captain: The Road Captain(s) duties are as defined in The current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies. Road Captain(s) is (are) required to have successfully completed an experienced rider's course (ERC) within the three (3) years prior to accepting appointment to this position.
 - D. Editor: The Editors duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies.
 - E. Safety Officer: The Safety officers duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies. The Safety Officer is required to have successfully completed an Experienced Rider Course (ERC) within the three (3) years prior to accepting nomination to this position.
 - F. Photographer: The Photographer's duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies.
 - G. Historian: The Historian's duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies.
 - H. Membership Officer: The Membership Officers duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies.
 - I. Web Master: The Web Masters duties are as defined in the current H.O.G. Chapter Handbook, Job Descriptions and Operating Policies.
6. It is up to the Primary Officers to decide which discretionary chapter officer positions to fill. Primary Officers may add or eliminate discretionary officer positions as needed.

ARTICLE VI - MEMBERSHIP

- 1. All Harley Owners Group members may join the New Port Richey FL. Chapter, Inc. An expired membership in H.O.G. automatically terminates local chapter membership and any associated memberships. It shall be the responsibility of the New Port Richey FL, Chapter, Inc. to insure the members are active H.O.G. members and to maintain a file in the Chapter records of a signed copy of the annual Chapter Membership Enrollment Form and release of each chapter member. It shall be the responsibility of any person applying for, or renewing, membership in this Chapter to provide proof of his or her National Membership as a condition of eligibility for membership.
- 3. Gulf Coast Harley-Davidson Inc. may suspend or terminate a person's membership in The New Port Richly FL. Chapter, Inc. in its sole discretion.

4. Any non-member rider is limited to three Chapter rides/events before Membership is required for any further Chapter participation.
5. To remain a member in good standing the following conditions must be met: attend a minimum of four (4) meetings, OR participate in three (3) sanctioned Chapter rides, OR volunteer to assist with two (2) Chapter events.

ARTICLE VII - DUES

1. New Port Richey FL. Chapter, Inc. is a not for-profit organization. Dues will be collected in accordance with current H, O.G. Chapter Handbook.
2. Gulf Coast Harley-Davidson, Inc, may, in its sole discretion, establish chapter dues to be utilized solely to pay or defray the cost of chapter administration.
3. The New Port Richey FL. Chapter, Inc. may conduct legitimate fund-raising activities to assist in paying or defraying Chapter operating expenses or to raise funds for charitable purposes. All such fund-raising activity shall be subject to approval by Gulf Coast Harley-Davidson Inc.
4. Membership dues are collected annually, due and payable in January with a Chapter Membership Enrollment and Release Form. The membership fee is not refundable. New membership applications for a current part-year will be accompanied by the full membership fee to cover the cost of processing and membership for the remainder of that year.

ARTICLE VIII - ACTIVITIES

1. Chapter events and activities are the sole responsibility of the New Port Richey FL. Chapter, Inc. These events and activities may include any family oriented, safe activities that promote a positive image of the sport of motorcycling and that appeal to our membership.
2. A Chapter sponsored event/activity must be approved in writing by the Primary Officers of the New Port Richey FL. Chapter, Inc. and Gulf Coast Harley-Davidson, Inc.

ARTICLE IX - CHAPTER PUBLICATIONS

1. All material published by the New Port Richey FL. Chapter, Inc. must include the official Chapter name and number. All chapter publications, whether written, oral (broadcast), or electronic must be approved by Gulf Coast Harley-Davidson, Inc, If, at any time, H.O.G. determines in its sole discretion that a chapter publication is incompatible with the family-

oriented, nonpolitical philosophies and/or objectives of H.O.G., the chapter recognition as a H.O.G. affiliated organization may be terminated. A copy of all chapter publications of any type must be sent to the H.O.G. office.

ARTICLE X - ELECTIONS

1. The secretary will provide job descriptions for primary officer positions (director, assistant director; secretary and treasurer) and discretionary officer positions (activities officer, Ladies of Harley (LOH) officer, road captain, Editor; safety officer, Historian, photographer, Membership and Web Master). The job descriptions from the current H.O.G Chapter Handbook and a nomination form (Attachment A) will be mailed to each household on or before August 15th of the election year.
2. Interested members will complete the nomination form and return it to the Director of the New Port Richey FL. Chapter, Inc. before or at the October Nomination meeting. Additional nominations forms will be available and accepted at the October Nomination meeting.
3. Nominated candidates will be announced and accepted. After all nominations have been accepted and before the meeting is adjourned, a motion will be made from the floor and voted on to close nominations.
4. After nominations are closed, any and all uncontested discretionary officer positions will be accepted by a motion from the floor and voted on by the membership in attendance to fill those positions for the next term.
5. Contested positions will be voted on by secret ballot (~~Attachment B~~) at the November elections meeting by those in attendance. Nominees will be listed alphabetically by last name.
6. Officers will be elected/appointed to a term of one year.

ARTICLE XI - MEETINGS

1. The annual meeting shall be held prior to January 20th of each year and attended only by the Primary Officer's and the sponsoring dealer. In addition to any Chapter business deemed relevant, the Primary Officer's shall complete the "Chapter Annual Financial statement" and the "H.O.G. Chapter Charter application", both of which shall be filed with the Harley Owners Group prior to January 31st of each year. The time and place of the annual meeting shall be set at least fourteen days (14) prior to the annual meeting, with each Primary Officer, and sponsoring Dealer, being given sufficient notice of said time and place.

2. Chapter Meetings will be held on the last Wednesday of every month except where scheduled conflicts with a holiday or meeting place availability.
3. Special meetings may be called by chapter Primary Officers/~~members~~ providing sufficient time, notification and suitable location.
4. The meeting format will follow general guidelines as set forth in the current H.O.G. Chapter Handbook.
5. All members and guests will be permitted to take part in discussions as long as decorum is not unduly disturbed.
6. Solicitation for donations without prior approval from the Director is expressly forbidden during the meeting.
7. Active members must sign-in at each meeting to exercise their right to vote on any vote taken at that meeting.
8. Voting may only be done in person at the meeting. Proxy votes are not permissible.
9. The Primary Officer's must approve scheduling of any sanctioned events. A full schedule of events shall be recorded by the secretary and made available to each member.
10. The Primary Officers, and Discretionary Officers, will meet once a month to set Chapter meeting agenda and administer Chapter business. Officers meetings are closed to the general Membership. Anyone wishing to attend for a specific reason may contact the Director for approval.
11. At any meeting of the Primary Officer's or monthly Officer's meeting, a majority of the Officers membership shall constitute a quorum. At any membership meeting the number of members present shall constitute a quorum.
12. During any voting process of New Port Richey FL. Chapter, Inc. a simple majority is required to pass a motion, amendment, by-laws change, and election.

ARTICLE XII - EXPENSES

1. No officer or member shall receive payment for the performance of his or her chapter duties.
2. The secretary shall be reimbursed for all expenses pertaining to the performance of that office.
3. The editor shall be reimbursed for all expenses incurred in the production and distribution of the chapter newsletter.

4. The treasurer shall be reimbursed for all expenses pertaining to the performance of that office.
5. Expenditures on charitable or other worthy causes will be voted on by the membership.
6. All expenses other than those expressly provided for herein shall require prior authorization from the membership or the Primary Officer's including the Director or his appointed agent. No reimbursement will be issued without proper receipt.
7. Director is authorized to spend a maximum of \$100 without prior authorization.

ARTICLE XIII - INCOME AND PROPERTY

1. All moneys and receipts for the chapter are controlled by the treasurer and the director or sponsor. Any outstanding income must be turned over on demand or within 10 (ten) working days of receipt.
2. All New Port Richey FL. Chapter, Inc. checks require 2 signatures, the treasurer and the director or sponsor.
3. Any trophies, certificates, awards, etc. earned by the chapter will be offered to Gulf Coast Harley-Davidson, Inc. for display.
4. The New Port Richey FL. Chapter, Inc. membership/ mailing list is the property of New Port Richey FL. Chapter, Inc. and is considered to be confidential material for chapter use only. These lists may not be used or provided for personal profit or gain.
5. Chapter property may be used with the approval of the Director.

ARTICLE IXV - DISCLAIMER

While New Port Richey FL. Chapter, Inc. is affiliated with H.O.G. and Gulf Coast Harley-Davidson, Inc., it remains a separate entity, responsible for its own actions. All persons participate voluntarily and at their own risk in H.O.G. and New Port Richey FL. Chapter, Inc. activities. Gulf Coast Harley-Davidson, Inc., H.O.G, and Harley-Davidson, Inc. are released and held harmless by the member for any injury or loss to the member or his or her property which may result from participation in H.O.G. or New Port Richey FL. Chapter, Inc. activities. This means that all members agree not to sue New Port Richey FL, Chapter, Inc., Gulf Coast Harley-Davidson, Inc. H.O.G. or Harley-Davidson, Inc. for any injury resulting to them or their property.

ARTICLE XV - AMENDMENTS

1. All amendments shall be appended to this section and shall supersede any article section that precedes it.
2. Amendments shall be voted on at regular annual elections. Proposed amendments must be published and circulated at least one month prior to the vote.